



Saint Paul's Catholic High School

October 2017

Dear Parent/Carer

GCSE Italian

I am writing to you concerning the progress of your child in GCSE Italian. Currently your child is working below expected progress in Italian due to a number of reasons.

This could be due to one or more of the following reasons:

- Their failure/lack of commitment to attend compulsory revision sessions or/and the unsatisfactory coursework they have produced for 60% of their GCSE in Italian.

In order for your child to achieve in this subject, it is essential that they attend revision sessions and also seek support when completing their coursework.

To help your child with their progression in Italian I will be arranging one-to-one sessions with them to ensure that all their coursework is completed. In addition your child must attend the revision sessions delivered after school/at second lunch.

A log will be kept and if your child continues not to make significant progress, followed by a meeting which will be arranged with Head of Department and Head of Year and yourselves to discuss what further action needs to be put in place that is best for your child.

Should you wish to discuss the above in further detail, please do not hesitate to contact me at school.

Thank you for continued support.

Yours sincerely

Miss K Cunliffe
MFL Teacher

