



Admissions Policy 2018/2019



Journeying together with Jesus Christ, we learn to love and love to learn.

RESPECT GOD

RESPECT OURSELVES AND OTHERS

RESPECT OUR SCHOOL AND COMMUNITY

RESPECT OUR WORK AND ACHIEVEMENTS

SCHOOL ADMISSIONS POLICY 2018 – 2019

Saint Paul's Catholic High School is an 11-16 co-educational Roman Catholic Secondary School under the trusteeship of the Diocese of Shrewsbury. It is a Voluntary Academy & Engineering College, a member of the Wythenshawe Catholic Academy Trust. The Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. For the academic year commencing September 2018, the Governing Body has set its admissions number for Year 7 at 180.

ADMISSIONS TO THE SCHOOL IN YEAR 7 will be determined by the Governing Body in accordance with its published criteria. All preferences listed on the Local Authority Preference Form will be considered on an equal basis. If the school is oversubscribed with applicants, then places will be allocated according to the following criteria given in priority order.

1. Priority will be given to all Looked After Children, Roman Catholic or non-Roman Catholic and adopted children previously in care
2. Baptised Roman Catholic children from the following Partner Primary Schools plus those from St Hilda's & St Aiden's parish:

Sacred Heart Catholic Primary School

St Aidan's Catholic Primary School

St Anthony's Catholic Primary School

St Elizabeth's Catholic Primary School

Ss John Fisher & Thomas More Catholic Primary School

St Peter's Catholic Primary School

3. *Roman Catholic Children resident in the following Roman Catholic Parish:*

Our Lady Queen of Peace

- *St John & St Thomas*
- *St Anthony*
- *St Elizabeth*

Sacred Heart & St Peter

St Hilda & St Aidan

4. Baptised Roman Catholic children who have a sibling in the School at the time of admission.
5. Baptised Roman Catholic children from other Catholic Primary Schools.
6. Baptised Roman Catholic children from other schools
7. Other children whose parents wish them to attend a Roman Catholic school and who have a sibling in the school at the time of admission.
8. Other children whose parents wish them to be educated within the aims and values of a Roman Catholic high school.

Notes:

- a. All Roman Catholic applications will be required to provide baptismal certificates.
- b. If category '2' is oversubscribed, children who satisfy '2' and '3' will have priority over children who satisfy only '2'. Subsequently, if in this or any category there are more applications than places available, priority will be given on the basis of distance from home to school, those living nearer to the school having priority. *Distance is measured in a straight line from the centre point of the child's permanent home address to the centre point of the school as defined by the Ordnance Survey, the national mapping agency, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.*
- c. *Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as the sibling.*
- d. The Governing Body reserves the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs *(for example where one or both parents or the child has a disability that may make travel to a school further away more difficult), provided that such application is submitted with appropriate evidence or reports from a registered health professional such as a doctor or social worker and the supporting evidence sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school.* If the school is named in a Statement of Special Educational Needs, the Governing Body has a duty to admit the child to the school.
- e. For occasional applications received outside the normal admissions round and if places are available but there are more applicants than places, then the published oversubscription criteria will be applied. Occasional and late applications will be treated as per the admissions arrangements published by the Local Authority.
- f. If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeal Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 days (20 working days) of refusal. The parents must give their reasons for appealing in writing and the decision of the Appeal Panel is binding on the Governors.

Monitoring, evaluation and review

The school will review this policy and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the school.

Agreed by _____

Review Date _____